



KCCL BOD MEETING 8-1-2023

I. Meeting Details

Chairperson: Sam Yeo

Secretary (Temporary Fill-In): Amanda Wildman

Time: 7:00pm

II. Roll Call

Attendees: Sam Yeo, Natasha Versluys, Gordon Anderson, Brad Strouse, Chris Kropf, John Goodrow, Mike Novy, Mark Jacobson, Dave Held

III. Call to Order

Motion to start the meeting 7:52pm

Moved: Sam Yeo

Second: Natasha Versluys

9 for, so moved.

Motion to approve agenda (attached)

Moved: Sam Yeo

Second: Natasha Versluys

9 for, so moved

A. Agenda Items

1. Staffing

-Natasha needs payroll information

-Carra to schedule staff only 30 minutes prior to opening to get duties done.

2.Financials—We are setting up with a new reference from VanderLugt, Mulder, DeVries & Elders as a CPA

3. Ammunition – Net 60 terms and working with Chris Serne to help coordinate based on availability

4. Township Response – John has sent a letter on our behalf. We directed them to have any/all

communications through John's office

B. President's Update

1. There was no president's update

C. Manager's Report - Presented by John Goodrow

-talk about an incident with an employee getting a minor injury.

-Will work to get some training videos & guidelines for staff as new staff are coming

-during shoots on Skeet or Trap fields, members can go to the Rifle Range, put it on the calendar, it will

be on FB, website, white board, TVs, Sportsman Newsletter

-Getting some training for how to make sure that the Rifle Range is managed and watched

-Move the portable storage shed to the other side of the parking lot, move it and eventually determine

what they want to do with storage perhaps. Marty said he will help with getting it moved, pull Gordy in to it to

help as well.

-Lockers, do we want to move to an electronic style lock since we don't have spare keys for most of them.

Replacement keys are \$10, we can do an electronic style one for \$20. We could do 10 at a time to start and try it out and eventually switch them all out.

Motion to approve a first phase budget to not exceed \$400 for the upgrading of the lockers from a key

system to an electronic lock.

Moved: Sam Yeo

Second: Natasha Versluys

9 for, so moved

Discussion of Range Officers:

-could this be a cost savings to not have them and instead do cameras

-Can staff 18 years or older be trained

-Asked Amanda to provide a proposal for a camera system, suggest an owned NVR system.

-Mark will work with Ed & Carl to make sure we are utilizing our RSOs better

-Create an updated safety video briefing that all members will watch and answer a few questions on.

Ongoing Outings:

-Salvation Army for their event, need to review & verify their contract paperwork

-KUIU event on the 19th. Do we need to do anything better on the course to prepare?

Punch Card Status:

-We have numerous cards outstanding and we have changed from this system two years ago, it is time to sunset the remaining cards.

Motion is to sunset the historic use of punch cards, with the decision by the board to have a date of August 31st to redeem at the front desk not to exceed \$250 and they are non-transferrable. With each punch being counted at the current price.

Moved: Chris Kropf

Second: John Goodrow

9 voted in favor, 0 against, so moved

House Accounts:

-Currently at \$7400 outstanding, need to get settled in full within 30 days. Policy to be determined by the board in the future to set up a daily tab.

-Old Business

-Look to review and update the age restrictions at KCCL to reflect our bylaws. Dave will have a write up by the next board meeting to bring it to a vote. August 18th

-Currently we have 55,000 of skeet & trap targets left, we are in good shape.

-Snow plow & lawn mowing was handled by the manager, looking for a quote from a variety of options.

See if we have a contract and if it includes snow removal. Green-Ops currently

Manager Search Update:

-Several conversations with Dave Scott & John Hersrud.

-Search team had a conversation with them for about 2 hours.

-We walked away with positive thoughts, we made an offer to them they have accepted

-It would be a joint management between the 2 with each of them being a salary position.

-The lessons that they give would stay with North Ottawa for the time being and we would work to develop policies about training or lessons.

-They can start as of next Tuesday.

Motion to accept the recommendation of the search committee to extend the position of manager as a management team position to Dave Scott & John Hersrud as recommended.

Moved: Chris Kropf

Second: John Goodrow

All voted in favor, with 0 against. Unanimous

9:35 motion to close.