



Board Meeting Agenda

August 17th, 2021 @ 7:00pm
KCCL Clubhouse

BOARD OF DIRECTORS MEETING

1. Meeting with Pete Humphries 6:40-7:00 Presentation of plan for improvement of sporting clays - see attachment
 - a. The course needs enhancement of stations and machines
 - i. The course needs 11 stations with 4 machines per station for a total of 44 machines
 - b. Concerns that have been presented are that we don't want to kill the profitability through sponsorship.
 - c. All funds would be used to improve the shooting programs at KCCL.
 - d. These funds will go into a capital improvement plan for the sporting clays course.
 - e. What would the caps be?
 - f. Need a hard date for the tree removal.
2. Member's meeting. 7:00-7:05 No members present.
3. BOD Meeting
 - a. Call to order 7:05
 - b. Roll Call
 - c. David Held, James Widdis, Adam Nelson, Mark Jacobson, Carol Seacord, Craig Priebe, Thad Bembenista, Larry Mennetti, Scott Treichel, Marty Boltres, Ron, Mark, Mike Fisher
4. Prospective Board Secretary
 - a. Mike Fisher
 - b. Appointment Approved
5. Additions & Deletions to the Agenda
6. Finance Report
 - a. See weekly cash report.
 - b. Promissory Note
 - i. Motion to adopt a promissory note in the amount of 75,848.47
 - ii. Moved by Marty, second Craig Priebe
 - iii. To be drafted by Marty and signed by David and Marty
 - iv. Moved unanimously
 - c. Credit Card balance
 - i. Being well maintained.
 - d. AP: received 819 cartons of targets
 - i. Per target cost for these targets is estimated at 9-10 cents.
 - e. Total liabilities 17,296.00
 - f. Bank loan \$49,863
 - g. Property taxes on parcel 2 has been paid
 - h. No large, forecasted expenses at this time.
 - i. 2,500 applied to money market and capital fund accounts.
 - j. Working towards having 2 months of operating expenses in the money market account. Working towards determining this number.



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- k. Accountant will be at the primary September meeting to provide a true financial statement.
- l. The club appears to be solvent currently.
- m. Still waiting to receive the refund checks from the state.
- n. ADP issue with mistake ADP is researching this matter.
- 7. Manager's Report
 - a. Memberships
 - i. Current numbers
 - 1. 924 September renewals have been sent June reminders will be resent.
 - 2. 16 new
 - 3. 56 renewals
 - ii. Explanation of types
 - 1. Staff have been really pushing the corporate memberships approximately half of the new members have been corporate members.
 - b. Outings
 - i. Upcoming events
 - 1. August
 - 2. September is a busy month
 - a. Miller Welding 9-10-2021 180-200 people
 - i. Need volunteers for this event
 - ii. Winchester is having trouble fulfilling this order
 - iii. Schantz was able to meet this need but moved us on the rotation.
 - iv. Still pushing Winchester to meet their projected need.
 - b. Bethel Community
 - i. Pricing was questioned due to previous prices
 - ii. Last year ammo was provided
 - iii. This outing may be a loss
 - iv. Mark will continue to work on this outing.
 - c. Overall event pricing needs to be reset
 - i. To be reviewed by Treasurer and Management
 - ii. Recent events
 - 1. Marion Shields
 - a. This shoot went well and was well received
 - b. 34 total shooters 40 were signed up.
 - 2. NSCA Shoot 19 shooters
 - a. More positive feedback on presentation
 - b. 100 bird course
 - 3. Contacted NSCA for scheduling next year's events



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- a. Working on this schedule
 - 4. Summer League
 - a. 38 shooters this year
 - c. Managers concerns
 - i. Challenges with ammunition acquisition.
 - ii. SCI MI chapter package donated from Kent for an outing
 - 1. Total liability is approximately \$2,000.00
 - 2. Mark to speak with Dale
 - 3. Scott to search minutes for this outing as well.
- 8. Committee Reports
 - a. Shotgun
 - i. No report
 - b. Pistol/Rifle
 - i. Resignation of chair
 - 1. Mark Jacobson has resigned from this position
 - 2. Ron S. will be taking on the pistol portion.
 - 3. Mark recommends that Carl Smith be approached to take on the rifle range.
 - 4. Still looking to find a list of volunteers to take on a voluntary role for Range Safety Officers.
 - 5. Mark would like to continue to embolden the pistol and rifle training.
 - 6. Mark would like to increase the trainers present at the club and will work to grow this roster for pistol instruction.
 - 7. Would there be any advantage to a camera for monitoring and supervision? (Marty)
 - 8. May need to add some fencing
 - 9. Need to add additional red lights to the range
 - a. These are present and will be installed soon
 - b. Lights in the string need to be adjusted on the rifle range.
 - 10. Mark and Mark to work on a trainer screening.
 - 11. Pistol (Ron S)
 - a. The range sign has been outdated and will be updated
 - b. Target backers have been updated
 - c. Need a sign on how to operate the lights
 - 12. Safety Videos need to be updated and refreshed
 - a. Mark, Mark, and Ron to develop and implement a plan to update those safety functions.
 - c. Building and Grounds
 - i. Front porch tables new carpet by Bill Melvin
 - ii. New furniture by Klingman's donated, leather couch and 2 chairs, very nice addition.



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- iii. Skeet house roofs and painting hopefully by fall. Member work-bee for painting.
- iv. Sporting clays stand #5 may need leveling.
- v. Other projects on last month's list are still in the works and to be completed asap: club house roof and skeet field 2.
- vi. Brant Erbintrout planning to bring log splitter in November to finish up wood piles across from sporting clays.
- vii. Looking at quotes of hiring lawn service instead of us mowing.
- d. Orange Crushers Foundation
 - i. On Summer Break
 - ii. First Practice 10/6/2021
 - iii. Board being reorganized.
- e. Motion to accept committee Reports
 - i. Craig moved, Scott Second
 - ii. Unanimous
- 9. New Business
 - a. Forestry Management update
 - i. In progress
 - ii. May look to another vendor to address the sporting clays course.
 - b. Sporting clays course
 - i. Timber program
 - 1. Trees are marked
 - 2. Jim Widdis to investigate timber removal.
 - ii. Prepaid clays proposal
 - 1. Motion from Craig to have the finance committee review and finalize the Sporting clays improvement plan.
 - 2. Seconded by Marty
 - 3. Moved unanimously
 - iii. Barter policy
 - 1. Motion to adopt Thad
 - 2. Second Jim
 - 3. Moved unanimously
 - c. Community relations
 - i. Meeting with township coming soon.
- 10. Old Business
 - a. Equipment management program
 - i. Repairs have been made to golfcarts
 - ii. Heavy equipment seems to be in working order
 - iii. Small equipment appears to be in good order
 - iv. 12 worn out batteries were replaced.
 - v. The Sporting clays machines need a reface and updating may be able to salvage a good amount of these machines.



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1. Full new electrical box for each machine would be approximately 200 per machine.
 2. Mark to work with Finance to develop a plan to work on this process.
 - b. Website and social media
 - i. Needs to be simplified and updated, Marty to delegate this out as time allows.
 - ii. Need a marketing/communication committee with a chair
 1. Marty to reach out to a contact in this area to present to the board.
 2. Amy Young October board meeting.
 3. David to review the secretary job description
 - c. Card systems
 - i. Scott to send information to Finance committee
11. Open Discussion
 - a. Additions for next agenda
 - i. No additions noted at this time.
 - b. Message from the president
 - i. Need to review and update safety videos.
 - ii. Need to have an operational manual for the club and board.
 1. This has been started and needs continued updates.
 2. Need to consolidate this information.
 3. Hours and employees
 - a. Hours have been reduced
 - b. There is a great improvement in morale and professionalism.
 4. Reminder to be positive with the members and treat all the areas of the club the same.
 5. Need to make sure we secure the future of the club.
12. Challenges & Celebrations
 - a. No comments currently.
13. Motion to Adjourn
 - a. Thad
 - b. Craig
 - c. Adjourned 8:40 pm
14. Next Board Meeting 9/1/2021 executive session 6:30 pm BOD 7:00 pm

Members of the BOD: David Held, James Widdis, Adam Nelson, Mark Jacobson, Carol Seacord, Craig Priebe, Thad Bembenista, Larry Mennetti, Scott Treichel, Marty Boltres, Ron, Mark, Mike



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Counsel: Jon Durrell

Secretary: Mike Fisher

Manager: Mark DeKam

Attachments: None.