

**Board of Directors Meeting**

1. Call Meeting to Order: 7:05 pm
2. Roll Call: All present
3. Additions & Deletions to the Agenda
  - a. New Business: West Bend 2020 renewal
4. Approval of prior meeting minutes: Motion to approve David Held. Seconded by Adam Nelson
5. Treasurer's report
  - a. Treasurers' report and account status review given by Adam Nelson
6. Manager's Report
  - a. Membership: 823 Total as of 1/1/21 (797 on 1/1/20)
  - b. KCCL Monthly Update:
    - i. Ammo: 140 cases delivered. Will be rationed 1 box per person per day. Ammo prices increasing.
    - ii. Renewing relationship with Gordon Food Service for kitchen due to lower delivery minimum
    - iii. NSSA referee: Renewal certification for all Pullers. Must take 1 day class which is good for 3 year certificate.
  - c. Winter League Update:
    - i. 205 shooters [had 275 in 2019/2020] but total events are increased from last year
  - d. COVID-19 Club Impacts Update:
    - i. Tough on kitchen.
    - ii. Tough on keeping full staffed
7. Events and Outings:
  - a. Slow and outings are shifting to the Fall.
  - b. Plaid Shirt delayed due to COVID-19 and restrictions
8. Committee Reports
  - a. Shotgun
    - i. Machines working well
  - b. Pistol / Rifle:
    - i. Will have Range Inspection sheets
    - ii. Minor Roof repair completed on pistol roof
    - iii. Looking at cost to restructure roof for ranges
  - c. Building and Grounds:
    - i. Applied 147 tons of slag on road
    - ii. Some improvements will wait for availability of materials
  - d. Orange Crushers Foundation
    - i. David Held gave an update on the team
    - ii. Practice beginning 1/20/21
9. Old Business

- a. Monthly Membership Process: Bylaw / policy drafts – pending BOD review.
- b. Referral Program: Policy draft – pending BOD review.
- c. Lead Reclamation: waiting on contractor responses.
- d. 2020 Capital Spending:
  - i. Skeet Houses Exterior Improvements: \$8,000 budget
    - 1. Begin following winter league
    - 2. Waiting for out-of-stock materials
  - ii. Kitchen MAU & Correct Club Shop return duct: Completed
  - iii. Front Clubhouse demolition: Completed
  - iv. Sporting Clays Throwers (3 new): Completed
  - v. Golf Cart (purchase 1 new for rentals): Completed
  - vi. Remaining budget allocation considerations:
    - a. Clubhouse shop eave repair.
    - b. 4-wheeler: Replacement 2021/2022.
    - c. Golf Carts: Need 2-3 additional.
    - d. Tractor: Replacement within next 2-3 yrs.
- e. Clubhouse Internet: Manager to review again summer 2021.
  - i. Looking at temporary solution to get us by.
- f. Website Updates: Still in search of vendor with time for redesign and website management.
  - i. No hits on newsletter posting
- g. Paypal Divorce: Remove all KCCL business with Paypal approved by Finance Cmte 8/12/20.
  - i. Intent to transition to credit card payments thru POS system once website updated.
- h. Initiation Fee Policy – BOD directed 6/16/20 policy draft – pending Legal Counsel & BOD review
- i. Instructor Policy – Updates needed to include USCCA.
- j. American Field Sporting (<https://americanfieldsporting.com/>): David Held
  - i. Price structure for each game version pending – Red, White, Blue (150 targets each)
  - ii. Received contact info and moving forward with development
- k. Friday Family Nights: Selecting Spring dates.
  - i. (Potentials – May 9 Mother’s Day, May 21, June 20 Father’s Day, July 1 & September 11)
- l. Membership Dues: Updated rates begin April 1<sup>st</sup>, 2021.

#### 10. New Business

- a. Safety and RSO Training Program: Board and Staff sessions regularly scheduled.
- b. Staffing Training Program: Development by President, President-Elect, Manager, Assist Manager
- c. Board Training Program: Development of quarterly sessions.
- d. Annual Bylaw Review: Focus on officer descriptions
  - i. Chairperson – may act in the management capacity of the president in the absence of the president. Absence is determined by president on leave for vacation, [medical purposes], or unable to be reached in a timely manner of 48-hours or more.
  - ii. President-Elect – upon appointment, the President-Elect shall serve with mentorship by the President for transition of duties and responsibilities for a term to begin at the time of the usual annual appointment of officers or as directed by the Board.
- e. Resignations and Appointments
  - i. Accept resignation of Mark Jacobson as Chairperson of the Board.



**Board of Directors Meeting**  
January 19, 2021 @ 7:00pm  
**KCCL Clubhouse**

1. (Motion - Adam Nelson / Second – Carol Seacord) Passed (1-abstension)
- ii. Appoint David Held Chairperson of the Board
  1. (Motion - Mark Jacobson / Second – Carol Seacord) Passed (1-abstension)
- iii. Appoint Jim Widdis President-Elect, for a term beginning immediately until the next meeting following the Annual Meeting, the usual meeting when appointment of officers occurs.
  1. (Motion –David Held / Second - Adam Nelson) Passed
11. Challenges & Celebrations
12. Open Discussion
  - a. Find cost for strong box for malfunctioning firearm removal from premises/evaluate liability
13. Adjourn: 8:45 pm

**Next Board of Directors Meeting:** February 16th, 2021 @ 7:00pm at KCCL Clubhouse

*Roll Call: David Held, Scott Treichel, Jim Widdis, Adam Nelson, Mark Jacobson, Carol Seacord, Larry Mennetti, Thad Bembenista, Ron Skuzinski, Jon Durell, James VanderLaan, Matt Peabody*